



# INTERVIEW PREPARATION

## GUIDE

### **The interview starts at the application stage**

Your interview doesn't start when you walk into the room – it starts the moment you apply for the job. Every step of the process is a chance to show who you are and what you can offer.

That short meeting with the hiring manager is simply your moment to shine – the reflection of all the effort you've put in. Great interviews are built on preparation and research, and how much of that you do is up to you.

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### Map the gap

Hiring managers are human – help them see how your skills fit their needs.

Use your transferable traits to connect your past experience with the job requirements.

Highlight these in your CV, cover letter, and interview to show you understand the role and can bring real value.

### Dress for the occasion

First impressions count. If in doubt, ask about the company's dress code and aim to look professional and feel confident.

### Notes are your friend

Interviews aren't memory tests – bringing notes shows preparation, not weakness.

- Review the job description
- Note key responsibilities
- Match them with your own examples
- Use notes to stay calm and focused

Your notes support you – you don't have to use them all.

### Questions matter

The questions you ask reflect your interest and priorities.

Prepare thoughtful questions to show genuine engagement and ensure the role is right for you.

### Ask about:

- What matters most to you in your next role
- Clarification on responsibilities
- Insights from your research
- Next steps in the process

Remember, interviews are a two-way conversation.

For more company information visit our website: [scania.co.uk](http://scania.co.uk)

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